

TOWN OF OTISFIELD  
BOARD OF SELECTMEN MEETING  
MINUTES

Date: January 18, 2017

1. CALL TO ORDER AND FLAG SALUTE: Chairman Hal Ferguson called the regular meeting to order at 7:00, then led the audience in the Pledge of Allegiance. Hal Ferguson, Rick Micklon and Lenny Adler were in attendance.
2. ACTION ON MINUTES
  - A. Meeting minutes of January 4, 2017. \*Motion to accept minutes as written.  
HF/LA - Unanimous
3. GUESTS

None
4. COMMITTEE REPORTS
  - A. Maureen Mooney-Howard, Chairman of the Conservation Committee showed the board the new arrow trail marker signs for both the Heniger Park Trails and Two Pond walking trails. She will be stapling them to trees to mark the trails in both places. She is in the process of developing a trail map that she hopes will be available for distribution at the next town meeting. She also contributed an article on the Sylvester Pine for possible inclusion in the town report.
  - B. Brenden Bedell spoke about the possibility of the Fire Department Association constructing an ice skating rink in back of the Town Office for winter carnival this year.
5. DEPARTMENT HEADS

None
6. QUESTIONS/COMMENTS FROM THE PUBLIC.
  - A. Maureen Mooney-Howard asked the Board about the issue of Recycling for the town. The Board discussed single sort recycling and possible options available.

ADMINISTRATIVE ASSISTANT ITEMS

- A. Performance Reviews have been done on Town Office employees.
- B. Lenny Adler will go to the Solid Waste Convention in May in Rockport.
- C. APastore informed Board of skim coat paving that will be done this summer on Route 117 in Otisfield.
- D. Town has aluminum canoe to dispose of, HFerguson made the motion to donate the canoe to the Seeds of Peace Camp, seconded by L Adler – unanimous.
- E. There is a CPR/AED (automatic external defibrillator) class being offered to town employees by EMA officer Beth Damon on the 22nd of February.

APastore invited members of the Social Outreach Committee also, since there is now an AED in the Community Hall.

7. ADJUSTMENTS TO THE AGENDA

None

8. UNFINISHED BUSINESS

A. Town Office Renovation

9. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON

A. Motion to pay Warrant #13 was made by HFerguson, seconded by LAdler.  
Unanimous

B. Web site update – Proposal was received by Virtual Town Hall, will be discussed further at future meeting.

C. Fee schedule- Otisfield's fee schedule shall remain as is, will be updated on an as-needed basis.

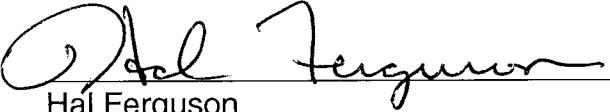
D. Community Hall rentals- discussion continued about renting the hall to non-residents.

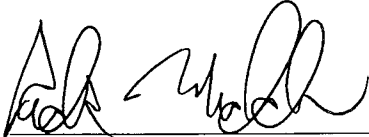
10. QUESTIONS OR COMMENTS FROM THE BOARD

HFerguson told Board that the trimming and cutting down of trees has been completed in Heniger Park. He will contact Phil Saucier, town's attorney about drafting easements for the Pugleyville and Silvaqua dry hydrants. He also gave the Board an update on the Pleasant Lake Dam cost overruns. There have been 7 change orders, 3 of which were no charge. Overruns at this point are expected to reach \$38,750. Overrun costs to come out of the following accounts: \$5,000 from contingency, \$10,000 from donations from The Pleasant Lake/Parker Pond Assoc., balance from our land/lease sale of Lot 4 at Heniger Park.

11. ADJOURNMENT

Motion to adjourn was made by HFerguson at 8:30pm, seconded by LAdler.  
Unanimous

  
Hal Ferguson

  
Rick Micklon

  
Lenny Adler